

**MINUTES OF A MEETING OF THE  
HEALTH AND WELLBEING BOARD  
HELD ON 16 JUNE 2016 FROM 5.00 PM TO 6.05 PM**

**Present**

Julian McGhee-Sumner	WBC
Dr Johan Zylstra	NHS Wokingham CCG
Keith Baker	WBC
Prue Bray	WBC
Charlotte Haitham Taylor	WBC
Beverley Graves	Business Skills and Enterprise Partnership
Dr Lise Llewellyn	Director of Public Health
Stuart Rowbotham	Director of Health and Wellbeing
Nick Campbell-White	Healthwatch
Andy Couldrick (substituting Superintendent Rob France)	
Lisa Humphreys (substituting Judith Ramsden)	

**Also Present:**

Madeleine Shopland	Principal Democratic Services Officer
Darrell Gale	Consultant in Public Health
UllaKarin Clark	
Rachael Wardell,	Corporate Director Communities, West Berkshire Council,

**1. APOLOGIES**

Apologies for absence were submitted from Superintendent Rob France, Lois Lere, Clare Rebbeck, Hilary Turner, Dr Cathy Winfield and Kevin Ward.

**2. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Board held on 14 April 2016 were confirmed as a correct record and signed by the Chairman.

**3. DECLARATION OF INTEREST**

Councillor Haitham Taylor declared a general Personal Interest on the grounds that her husband's company was contracted to undertake work for NHS 111 services elsewhere in the country.

**4. PUBLIC QUESTION TIME**

In accordance with the agreed procedure the Chairman invited members of the public to submit questions to the appropriate Members.

**4.1 Mrs Kathie Smallwood has asked the Chairman of the Health and Wellbeing Board the following question but as she was unable to attend the meeting the following written answer was provided:**

Now that the Age Concern Woodley Centre has closed down and Fosters has been bulldozed how are frail, elderly and vulnerable people in Woodley supposed to be able to access the care, social contact and stimulation that they so clearly need?

## **Answer**

We deeply care for residents who due to their disability, illness or age require care and support services and we work very hard ensure that there is a range of support services available to those who need them.

After Woodley Age Concern ceased trading, Wokingham Borough Council and Optalis stepped in to ensure the continuation of services for local residents who had used services provided by this organisation. Wokingham Borough Council did not own the building and directors appointed an administrator to manage the organisation's finances and assets, including the building and its contents.

Unfortunately, whilst every effort was made to continue to provide services from the Woodley site as a holding position to consider other viable options, a significant number of staff have left the service, which has impacted on our ability to offer services safely.

The Council has been working very closely with a wide range of voluntary and private sector organisations to ensure that alternative services are being provided. The residents are being moved to other local residential and nursing homes. All day care customers have been given advice and helped to access alternative day care services such as those provided by WADE and Twyford Age Concern. Those with high levels of dementia have been offered increased home care services whilst alternative services are being put in place.

Arrangements are being made to replace the various clubs and activities that used to be provided by Woodley Age Concern. For example, from July, the carers' café and Alzheimer's café will be run by other voluntary sector organisations. Funding for the Young People with Dementia charity has been increased to meet the increased demand for services for younger people. Further services are being set up by voluntary and private sector organisations and should be available within the next couple of months.

With regard to the old Fosters residential care home, the Council, along with its Housing Company partner has already commenced the building of a brand new state of the art Extra Care scheme providing 34 x 1 bed bespoke apartments and communal areas with 24hr on site care and support.

## **5. MEMBER QUESTION TIME**

Councillor Clark asked a question regarding NHS 111 and GP appointments. An answer was provided at the meeting.

## **6. ELECTION OF CHAIRMAN FOR THE 2016/17 MUNICIPAL YEAR**

**RESOLVED:** That Councillor Julian McGhee Sumner be elected Chairman of the Health and Wellbeing Board for the 2016/17 municipal year.

## **7. APPOINTMENT OF VICE CHAIRMAN FOR 2016/17 MUNICIPAL YEAR**

**RESOLVED:** That Dr Zylstra be appointed Vice Chairman of the Health and Wellbeing Board for the 2016/17 municipal year.

## **8. INTEGRATION**

## **9. DRAFT DIGITAL ROADMAP FOR THE BERKSHIRE WEST 10**

**RESOLVED:** That the presentation on the draft Digital Roadmap for the Berkshire West 10 be deferred to the next meeting.

## **10. BETTER CARE FUND QUARTERLY RETURN TO DEPARTMENT OF HEALTH QUARTER 4 2016**

The Board received the Better Care Fund Quarterly Return to the Department of Health Quarter 4 2016.

During the discussion of this item the following points were made:

- Stuart Rowbotham informed the Board that there were no significant issues to report.
- In response to a question from Councillor Haitham Taylor regarding how quickly the patient metric was updated, Stuart Rowbotham indicated that he would feed this back to the Clinical Commissioning Group.
- The Board discussed the non-elective target in detail. A more detailed report on this matter would be presented to the Board at a future meeting.

**RESOLVED:** That the Board note and approve the content of Wokingham's Better Care Fund quarterly return to the Department of Health for Quarter 4 2015/16.

## **11. FORWARD PROGRAMME**

The Board discussed the Forward Programme for the remainder of the municipal year.

During the discussion of this item the following points were made:

- Councillor Bray proposed that concise written updates be provided by the partnership representatives at future meetings.
- It was suggested that a covering front sheet be developed for all Health and Wellbeing Board reports.
- Councillor Bray also commented that many residents had indicated that they were experiencing difficulties with GP surgery phone lines, particularly at Wokingham Medical Centre. Nick Campbell-White indicated that Healthwatch Wokingham Borough had looked into this issue. Large volumes of patients were phoning between 8 and 9am and the phone systems were unable to cope. Dr Zylstra stated that patients needed to be encouraged not to phone until after 11am unless it was an emergency. Councillor McGhee-Sumner suggested that a recorded message stating that be added to phone systems. Dr Zylstra agreed to feed this suggestion back to the Clinical Commissioning Group. Dr Llewellyn commented that a priority of the Health and Wellbeing Board was to see that the Clinical Commissioning Group was ensuring sufficient primary care for the current and forthcoming population. The Board agreed to request that the Health Overview and Scrutiny Committee look at the issue of residents accessing GP surgeries by telephone.
- Stuart Rowbotham indicated that the response to the Health and Wellbeing Board Peer Review would be taken to the Board's August meeting.
- Stuart Rowbotham updated the Health and Wellbeing Board on the appointment of a Health and Wellbeing Board Manager.

**RESOLVED:** That

- 1) the Forward Programme be noted.

2) the Health Overview and Scrutiny Committee be asked to look at the issue of residents accessing GP surgeries by telephone.

## **12. BERKSHIRE WEST, OXFORDSHIRE AND BUCKINGHAMSHIRE SUSTAINABILITY AND TRANSFORMATION PLAN**

Rachael Wardell, Corporate Director Communities, West Berkshire Council, provided the Board with an update on the Berkshire West, Oxfordshire and Buckinghamshire Sustainability and Transformation Plan.

During the discussion of this item the following points were made:

- With regards to the Sustainability and Transformation Plan, Berkshire West was in the same footprint as Buckinghamshire and Oxfordshire. This covered a population of approximately 1.8million and a place based budget of £2.5billion.
- Berkshire East was part of the Frimley area footprint.
- Local context was provided. It was noted that imperatives were not considered as great as other areas and that the footprint had been rated as a 'low risk' system.
- The footprint was recognised as having three distinct systems within it.
- Collectively there would be a £0.5bn gap over 5 years in health. Consideration was being given as to whether local transformation would be enough and as to what were the few "big ticket" items where there would be unique added value to be delivered at Berkshire, Oxfordshire and Buckinghamshire level.
- Rachael Wardell outlined some of the governance arrangements in place. It was agreed that greater engagement of Members and the public was needed. Councillor McGhee-Sumner commented that in the future the Board needed to be informed of the implications and progress of such plans at an earlier stage.
- The first submission of the Plan which had been submitted in April had been very light touch, representing an early view of system leaders. Known pressure points including urgent and emergency care, mental health and workforce (especially GP's) had been highlighted.
- Indicative place based allocations equalled the CCG allocations as per previous guidance. With regards to an additional allocation from the Sustainability and Transformation Fund, the area was unlikely to receive a large amount due to the fact that it was not a highly challenged system.
- No other funding would be available to the NHS. The allocation would need to cover national transformation programmes and the Sustainability and Transformation Plan sustainability plans.
- For 2016/17 Place based allocation would be £2.518bn. For 2020/21 Place based allocation would be £2.831bn. The allocation plus the Sustainability Transformation Fund equalled £2.937bn.
- A further submission was due at the end of June.
- Andy Couldrick commented that there was still a lot to be done and information to be provided. The democratic accountability element needed to be made clear.

## **13. EXCLUSION OF THE PUBLIC**

**RESOLVED:** That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act as appropriate.

**14. BERKSHIRE WEST, OXFORDSHIRE AND BUCKINGHAMSHIRE  
SUSTAINABILITY AND TRANSFORMATION PLAN**

The Board received an exempt update on the Berkshire West, Oxfordshire and Buckinghamshire Sustainability Transformation Plan.

**RESOLVED:** That the update on the Berkshire West, Oxfordshire and Buckinghamshire Sustainability Transformation Plan be noted.

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